

ERIE COUNTY COMMISSIONERS

REGULAR SESSION

MONDAY, DECEMBER 11, 2023

ALL PRESENT

President Shenigo called the meeting to order at 9:30 a.m. and opened with the Pledge of Allegiance.

County Administrator Hank Solowiej mentioned how he was saddened to hear of the passing of our friend John Jones. Hank stated that Mr. Jones meant a lot to us and he will be missed.

Imagination Library. Kiwanis member and Coordinator for the Imagination Library Anne McGookey was present with the Burton family to thank the Board for their ongoing commitment to childrens' literacy through the Imagination Library. Mrs. McGookey stated that 2,500 children in Erie County currently receive one book per month from age 0-5. Mrs. McGookey introduced Mr. Terry Burton who explained how much this program has meant to his family including his children, Amelia age 4 and Tiberious age 5. Mr. Burton stated he has paid it forward with the books as well, as he has flown to the Ukraine and given the Ukraine children books from his family's collection. The children presented the Commissioners with a poster that they made.

On motion of Mr. Shoffner and second of Mr. Old, Board adopts resolution confirming an agreement between the **Erie County Sheriff and Berlin Township Trustees;** Roll Call: All Aye (#23-366 - radio dispatching services for the Berlin Township Fire Department)

On motion of Mr. Shoffner and second of Mr. Old, Board adopts resolution entering into an agreement between the **Erie County Common Pleas Court, Juvenile Division and Huron County Common Pleas Court, Probate and Juvenile Divisions;** Roll Call: All Aye (#23-367 - providing juvenile detention services for Huron County)

On motion of Mr. Shoffner and second of Mr. Old, Board adopts resolution **approving the Child Abuse and Neglect Memorandum of Understanding** for Erie County Department of Job and Family Services; Roll Call: All Aye (#23-368)

On motion of Mr. Shoffner and second of Mr. Old, Board adopts resolution authorizing the President of the Board to approve and submit to the Ohio Department of Development, Office of Community Enhancements an **application requesting up to \$1,250,000 of Program Year 2023 Community Housing Impact & Preservation Program Funds,** and procuring Great Lakes Community Action Partnership to prepare the application and administer the program; Roll Call: All Aye (#23-369)

On motion of Mr. Shoffner and second of Mr. Old, Board adopts resolution supporting a grant application to provide funding for the **Residential Broadband Project by Amplex Electric, Inc. in Erie County, Ohio;** Roll Call: All Aye (#23-370 - extending broadband services to residents in Erie County)

On motion of Mr. Shoffner and second of Mr. Old, Board adopts resolution authorizing the County Auditor to make **supplemental appropriations and budget modifications** re General Operating Fund: Commissioners General, Commissioners - Administration, Finance, Human Resources, Microfilm, Information Technology, Facilities, Auditor, Treasurer, Prosecuting Attorney, Board of Elections, Recorder, General - Judge Tone, General - Judge Binette, Probate Court, Clerk of Courts, County Court, Sheriff, Public Defender, and Tax Map; Public Assistance Fund; Child Support Enforcement Agency Fund; Dog & Kennel Operating Fund; Delinquent Real Estate Treasurer Fund; Capital Improvements - Municipal Court Fund; Law Library Fund; Emergency Management Fund; Solid Waste District Fund; Erie County Sewer Fund; Water District Fund; Landfill Operations Fund; Care Facility Operations Fund; and General OPS - FCFC Fund; Roll Call: All Aye (#23-371)

On motion of Mr. Shoffner and second of Mr. Old, Board adopts resolution declaring certain Erie County equipment surplus and ordering same to be sold by **internet auction**; Roll Call: All Aye (#23-372)

On motion of Mr. Shoffner and second of Mr. Old, Board adopts resolution entering into an agreement with the **County Commissioners of Lucas County, Ohio/Lucas County Coroner**; Roll Call: All Aye (#23-373 - providing necessary autopsies and routine toxicology services for the Erie County Coroner for 2024)

On motion of Mr. Shoffner and second of Mr. Old, Board adopts resolution confirming an agreement with the **Erie County Sheriff and Milan Township Trustees**; Roll Call: All Aye (#23-374 - providing radio dispatching services for the Milan Township Fire Department)

On motion of Mr. Shoffner and second of Mr. Old, Board adopts resolution **authorizing payment for services and supplies** provided to: Capizzi's Pizzeria; Roll Call: All Aye (#23-375)

On motion of Mr. Shoffner and second of Mr. Old, Board adopts resolution authorizing the County Auditor to make **budget modifications and supplemental appropriations** re General Operating Fund: Commissioners General, Microfilm, Sandusky Municipal, Lodging Tax Payroll, Prosecuting Attorney, Board of Elections, General - Judge Binette, Family Court, Adult Probation, Juvenile Detention Facility, Sheriff, Veterans Services, and Commissioners General; Sheriff Policing & SRO Fund; Felony Delinquent Care/Custody Fund; Supreme Court - Spec Docket - Juvenile CT Fund; Northern Ohio Juvenile CCF Fund; Drug Court - SOR Fund; 2022 HAVA Grant - Board of Elections Fund; Kroger TIF Fund; Erie County Sewer Fund; Water District Fund; Care Facility Operations Fund; General OPS FCFC Fund; and Medicaid MSY Funding Fund; Roll Call: All Aye (#23-376)

On motion of Mr. Shoffner and second of Mr. Old, Board adopts resolution authorizing the County Auditor to make **interfund transfers** re General Operating Fund: Planning Department; Metro Planning Organization Fund; General Operating Fund: Commissioners General; Hazard Mitigation SR60 Flood Study Fund; General Operating Fund: Public Assistance; Public Assistance Fund; General Operating Fund: Children Services; Children Services Fund; 2022 HAVA Grant Fund; and General Operating Fund: Board of Elections; Roll Call: All Aye (#23-377)

On motion of Mr. Shoffner and second of Mr. Old, Board adopts resolution entering into an agreement with **Plante & Moran, LLP**; Roll Call: All Aye (#23-378 - preparing Medicaid and Medicare Cost and Management reports for The Meadows at Osborn Park)

On motion of Mr. Shoffner and second of Mr. Old, Board adopts resolution executing payment of **Then and Now Certification** presented by the County Auditor pursuant to O.R.C. 5705.41(d)1, and authorizing the drawing of warrant(s) in payment of amounts due upon contract or order; Roll Call: All Aye (#23-379)

On motion of Mr. Shoffner and second of Mr. Old, Board adopts resolution entering into an agreement amendment with **Duro-Last, Inc.**; Roll Call: All Aye (#23-380 - extending the start date of the roof project at the JJC until the week of January 1, 2024)

Board approves the following Revised Auditor's Certificates:

- **US Bank Equipment Finance** in an additional amount of \$200.00 re lease Ricoh MP 6055SP, 4055SP, 2555SP color copiers for Clerk of Courts
- **Dietrich, LLC** in an additional amount of \$20.00 re leasing a Konica Minolta bizhub C558 copier for the Commissioners' Office.
- **Mobile Analytical Services, Inc.** in an additional amount of \$8,600 re providing laboratory services for the Department of Environmental Services.
- **Superior Dental Care, Inc.** in an additional amount of \$23,828.88 re administering dental insurance coverage for Erie County employees for Human Resources.
- **Voya Financial - Reliastar Life Insurance Company** in an additional amount of \$12,000 re providing life insurance coverage to Erie County employees for Human Resources.
- **Frontline Healthcare Staffing, LLC** in additional amounts of \$20,000 and \$24,000 re providing staffing services for healthcare professionals at The Meadows at Osborn Park.
- **Med1Care** in additional amounts of \$7,000 and \$10,000 re providing staffing support services for The Meadows at Osborn Park.
- **VIP Supreme Staffing** in an additional amount of \$6,000 re providing the planning and execution of the Nurse Aide Education Program at The Meadows at Osborn Park.

- **Buckeye Cablevision, Inc.** in an additional amount of \$3,700 re providing the necessary installation and maintenance to supply standard cable television services at The Meadows at Osborn Park.
- **General Health District** in an additional amount of \$69,000 re providing medical services, including clinician and nursing services, for inmates at the Erie County Jail.

Board approves payment of Pay Estimate No. 6 to **American Structurepoint, Inc.** in the amount of \$31,331.71 re Perkins Avenue Structure S-004 Replacement for County Engineer.

Board approves payment of Pay Estimate No. 2 (final) to **Oglesby Construction, Inc.** in the amount of \$216,128.32 re 2023 pavement marking on various roads in Erie County for County Engineer.

Board executes support letter to The Ohio Department of Education and Workforce re **Sandusky High Schools application for Ohio Career Technical Education Equipment Grant.**

Board approves specifications for **Job and Family Services Renovation Project** and authorizing Purchasing Department to proceed with bid process.

Board executes the following **Certificates of Appreciation**: Monica Stark, Vermilion City Council; Pat Stein, Vermilion City Council First Ward; Joyce Behrendt, Bay View Village Council; Michael R. Bickley, Milan Village Council; Misty Johannsen, Fiscal Office of Florence Township; Timothy Riesterer, Margaretta Township Trustee; and Blake Harris, Commissioner for the City of Sandusky.

Board approves Equipment Outlay and Request Forms from **Job and Family Services** re two Ford Escapes in the amount of \$63,000; one Chrysler Pacifica in the amount of \$43,500.

Board authorizes expenses for **Judy Johnson**, Title Department, attending OCCA Winter Conference in Lewis Center, Ohio, on 12/5 - 12/7/23 in an estimated amount of \$369.00.

Board approves Travel Request Form for **Tory Yarbrow** and **Chico Alexander**, FCFC, transportation of ten youth in Mentoring Group to GiveLove Christmas Party in Fremont, Ohio, on 12/16/23 at no cost.

Board approves Travel Request Form for **Trudy Riddle**, ECDJFS, attending Greater Ohio Workforce Board meeting in Lewis Center, Ohio, on 12/6/23 at no cost.

Board approves Travel Request Form for **Gary Wobser**, EMA/911 Coordinator, attending County 9-1-1 plan changes and requirements meeting in Columbus, Ohio, on 12/11/23 at no cost.

Board approves Personnel Action Form for **DOES** re **Michael Simon**, from Plant Operator I - Treatment to Maintenance Repair I - Collection, effective 12/4/23.

Board approves Personnel Action Form for **Dog Warden, Jessica Castello**, part-time temporary Deputy Dog Warden, extension of temporary employment effective 2/29/24.

Board approves **The Meadows at Osborn Park** re **Whitlee Alexander**, full-time LPN, employment effective 12/11/23; **Emma Barrett**, full-time STNA, termination effective 11/27/23; **Ashanti Cousins**, full-time STNA, termination effective 11/27/23; **Samantha Gessner**, part-time STNA, termination effective 11/27/23; **Victoria Harris**, part-time STNA, rate increase due to completion of probation effective 11/29/23; **Rachel Malone**, full-time STNA, termination effective 11/27/23; **Cierra Musslewhite**, full-time STNA, termination effective 11/29/23; **Lisa Netherland**, full-time LPN decided to take other employment effective 11/20/23; **Jonathan Pelsang**, full-time STNA, rate increase due to completion of probation effective 12/2/23; **Reva Roldan**, full-time LPN, employment effective 11/27/23; **Amber Shabazz**, part-time STNA, termination during probation effective 11/28/23; and **Kristin Thorley**, full-time Admissions/Marketing Director, employment effective 11/21/23.

Receives letter from Sheriff Sigsworth **requesting separation pay from the Compensated Absence Reserve Fund** in the amount of \$9,033.33 for Amy Kazmaier, who will be retiring effective December 29, 2023. Board approves request.

Received copy of letter from County Administrator Hank Solowiej to Vermilion Township Trustees, Perkins Township Trustees, Oxford Township Trustees, Milan Township Trustees, Margaretta Township Trustees, Huron Township Trustees, Groton Township Trustees, Florence Township Trustees, and Berlin Township Trustees, re **request for funds for road projects in addition to the standard annual road program**.

Received cover letter and copy of **Jail Meal and Turn Key Report** for the month of November 2023 from Sheriff Sigsworth, per O.R.C. 311.20.

Received letter from Sheriff Sigsworth requesting \$250.00 to be charged on **gasoline credit cards** for the month of January 2024, per O.R.C. 301.27.

Received cover letter and copy of **Transportation of Prisoners Report** from Sheriff Sigsworth, per O.R.C. 325.07.

Received letter from County Engineer requesting a resolution **authorizing the Engineer to proceed by Force Account** for normal maintenance and repairs of county roads, bridges, culverts and drainage for 2024, per O.R.C. 5543.19. Board approves request and Clerk will prepare legislation.

Received copy of memo to Erie County Budget Commission Members from Alyssa Heater, Finance Manager, re **2023 Revised Estimated Resources**.

Received copy of **Monthly Financial Report** from the Erie County Auditor for the month ending November 30, 2023, per O.R.C. 319.15.

On motion of Mr. Shenigo and second of Mr. Old, Board **adjourns** at 9:50 a.m.; Roll Call: All Aye

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